

ORDINANCE 2022-05-19-0345

CONFIRMING THE APPOINTMENT OF THE CITY CLERK OF SAN ANTONIO, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF SAN ANTONIO; AS REQUESTED BY MAYOR RON NIRENBERG, CHAIRMAN OF THE COUNCIL GOVERNANCE COMMITTEE.

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WHEREAS, Section 10 of the City of San Antonio City Charter provides that the City Council shall choose a City Clerk who shall keep the records of the Council and of the City, and who shall perform such other duties as may be required by the Charter or the Council; and

WHEREAS, Debbie Racca-Sittre was appointed as Acting City Clerk on September 16, 2021; and

WHEREAS, it is now recommended Debbie-Racca-Sittre be appointed to City Clerk; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:


SECTION 1. In accordance with Section 10 of the City of San Antonio City Charter, the Mayor and City Council appoint Debbie Racca-Sittre as City Clerk of the City of San Antonio. The City Clerk shall be paid an annual salary in the amount of \$190,000.00.

SECTION 2. This appointment is made upon the terms and conditions set forth in the letter dated May 5, 2022 to Debbie Racca Sittre, a copy of which is attached hereto and incorporated herein as Exhibit A.


SECTION 3. Debbie Racca-Sittre will take office as the City Clerk upon her swearing in May 19, 2022. The authority granted to Debbie Racca-Sittre, as Acting City Clerk, pursuant to Ordinance No. 2021-09-16-0690 expires upon her swearing in as City Clerk.

SECTION 4. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise, it shall be effective on the tenth day after passage hereof.

PASSED AND APPROVED this 19th day of May, 2022.


M A Y O R
Ron Nirenberg

ATTEST:


Aurora Perkins, Deputy City Clerk

APPROVED AS TO FORM:


Andrew Segovia, City Attorney



City of San Antonio

City Council Meeting May 19, 2022

4.

2022-05-19-0345

Ordinance confirming the appointment of Debbie RaccaSittre as City Clerk for the City of San Antonio. [Ben Gorzell, Chief Financial Officer; Renee Frieda, Director, Human Resources]

Councilmember Sandoval moved to approve. Councilmember Viagran seconded the motion. The motion prevailed by the following vote:

Aye: Nirenberg, Bravo, McKeeRodriguez, Viagran, Castillo, Sandoval, Pelaez, Courage

Absent: Rocha Garcia, Cabello Havrda, Perry

KC
05/19/22
Item No. 4

2480-01-20-SSOS

EXHIBIT A

Draft

May 5, 2022

Debbie Racca-Sittre
2970 FM 471 N
Castroville, TX 78009

Dear Debbie:

On behalf of the Mayor and City Council, we are pleased to offer you the position of City Clerk for the City of San Antonio. The following salary and benefits are offered to you, effective on your appointment to this position by the City Council and subject to annual budget appropriations:

- Base Salary: \$190,000 annually, paid bi-weekly
- Monthly Car Allowance: \$500 (\$6,000 per year)
- Paid Leave: You will continue to accrue Annual and Personal leave at your current rate in accordance with the City's Leave Policy.
- Benefits: You will continue to have access to the City's health benefits plans. These plans include an annual physical exam benefit, for which you may visit your own physician, or you can utilize *Health by Design* to obtain an executive physical at no cost to you. Basic life insurance equivalent to your annual base salary is provided at no cost. Other optional health related products include: non-subsidized group rated dental and vision plans, dependent and health care flexible spending accounts, additional life insurance, and short and long-term disability.
- Retirement/Deferred Compensation: You will continue participation in the Texas Municipal Retirement System (TMRS) with current rates of contribution being 6% from the employee with a two-to-one City matching rate. In addition to participation in TMRS, you also qualify for a match of up to 2% of your annual salary when you sign up for a 457 Deferred Compensation plan. For more information and to schedule an appointment with a provider, we encourage you to reach out to Human Resources Customer Service at 210-207-8705.

Please note that neither this letter nor any other written or oral communication to you establishes an employment contract or an offer to enter into an employment contract. The position of City Clerk is appointed by the Mayor and City Council and serves as an "at-will" employee, and all benefits described above are subject to and conditioned upon annual budget appropriations.

We look forward to working with you as the new City Clerk. If you have any questions or require additional information or assistance, please feel free to contact Renee Frieda, Human Resources Director, at 210-207-4488.

Sincerely,

Ron Nirenberg
MAYOR